

**PUBLIC SESSION MINUTES
EMPLOYEE BENEFITS ADVISORY COMMITTEE MEETING
THURSDAY, MAY 3, 2012**

A meeting of the Employee Benefits Advisory Committee was held at 3:00 p.m., Thursday, May 3, 2012 in the City Council Conference Room – 7th Floor/Mesa City Plaza Building, 20 E. Main St.

MEMBERS PRESENT: Mary Cameli, Christopher Glover, John Pombier, Dave Richins, Kathryn Sorensen

MEMBERS EXCUSED: N/A

OTHERS PRESENT: Gary Manning, Human Resources Director
Margie Ward, Employee Benefits Administrator
Bernice Mead, Secretary

The meeting was called to order at 3:03 p.m.

Agenda Item #1: Approval of Previous Meeting Minutes

Christopher Glover moved to adopt the meeting minutes from April 5, 2012. Mary Cameli seconded the motion and all were in favor. The vote was unanimous.

Agenda Item #2: Draft Employee Benefits Advisory Committee Charter

Margie presented the committee with a revised draft of the Employee Benefits Advisory Charter. The revisions were based on suggestions the committee made during the April 5, 2012 meeting.

The following additional changes were then made by the committee:

- Membership: Update to include the mayor (Mayor and/or Council Members)
- Quorum: Margie reminded the committee that they decided that for a quorum one of the three members must be a councilmember.
- Proxy: Committee agreed to give the proxy rights option a try. If any problems arise they can amend the charter at a later date. In addition a council member proxy does not have to go to another council member it can go to another committee member.
- Conflict of Interest: Margie requested the committee give her additional guidance and clarification before taking to Legal to review. The Committee agreed to keep the wording simple by making the passage one sentence and deleting the word professional.
- Other: Margie reminded the committee that they voted to extend the appeals process timeframe from 30 days to 60 days.

The committee requested a revised copy with the additional changes be presented at the next meeting for review and final approval.

In order to discuss the private medical information for two appeals to be presented, John Pombier motioned to go into executive session and Dave Richins seconded. The Board went into executive session at 3:15 p.m.

Motion to end executive session and reconvene public meeting by Dave Richins and seconded by John Pombier. The public meeting reconvened at 3:35 p.m.

Agenda Item #3: Appeals

Take Action: Appeal #1 – It was moved by John Pombier and seconded by Christopher Glover to follow the staff recommendation and deny the appeal. The vote was unanimous.

Take Action: Appeal #2 – It was moved by Kathryn Sorensen and seconded by Christopher Glover to approve the appeal if the item that is requested meets the same specifications as the item prescribed by the doctor and if the supplier is willing to bill the amount of the standard model. Otherwise the appeal should be denied, consistent with the plan document. The vote was unanimous.

The meeting was adjourned at 3:45 p.m.

Prepared by: Bernice Mead, Secretary to the Board